APPLICATION FOR EXEMPTION FROM AUDIT

LONG FORM

NAME OF GOVERNMENT	Cedar Hills Cemetery District
ADDRESS	PO Box 43
	Gypsum, CO 81637
CONTACT PERSON	Jenny Leonetti
PHONE	970-376-7998
EMAIL	jenny.leonetti@eaglecounty.us
FAX	970-524-6511

For the Year Ended
12/31/2021
or fiscal year ended:

CERTIFICATION OF PREPARER

I certify that I am an independent accountant with knowledge of governmental accounting and that the information in the Application is complete and accurate to the best of my knowledge. I am aware that the Audit Law requires that a person independent of the entity complete the application if revenues or expenditure are at least $100,000 but not more than $750,000, and that independent means someone who is separate from the entity

NAME:	Divena Mortimeyer
TITLE	Accountant
FIRM NAME (if applicable)	
ADDRESS	PO Box 136
PHONE	720-556-2588
DATE PREPARED	3.9.22
RELATIONSHIP TO ENTITY	Paid Preparer of annual audit exemption

PREPARER (SIGNATURE REQUIRED)

Divena Mortimeyer 3/28/22

Has the entity filed for, or has the district filed, a Title 32, Article 1 Special District Notice of Inactive Status during the year? [Applicable to Title 32 special districts only, pursuant to Sections 32-1-103 (9.3) and 32-1-104 (3), C.R.S.]	YES	NO	If Yes, date filed:
	☐	☑	

PART 1 - FINANCIAL STATEMENTS - BALANCE SHEET

* Indicate Name of Fund

NOTE Attach additional sheets as necessary

Line #	Description	Governmental Funds: General Fund	Governmental Funds: Fund*	Description	Proprietary/Fiduciary Funds: Fund*	Proprietary/Fiduciary Funds: Fund*	Please use this space to provide explanation of any items on this page
	Assets			**Assets**			
1-1	Cash & Cash Equivalents	$ 225,780	$ -	Cash & Cash Equivalents	$ -	$ -	
1-2	Investments	$ 504,528	$ -	Investments	$ -	$ -	
1-3	Receivables	$ 230	$ -	Receivables	$ -	$ -	
1-4	Due from Other Entities or Funds	$ -	$ -	Due from Other Entities or Funds	$ -	$ -	
1-5	Property Tax Receivable	$ -	$ -	Other Current Assets [specify...]			
	All Other Assets [specify...]				$ -	$ -	
1-6		$ -	$ -	Total Current Assets	$ -	$ -	
1-7		$ -	$ -	Capital Assets, net (from Part 6-4)	$ -	$ -	
1-8		$ -	$ -	Other Long Term Assets [specify ..]	$ -	$ -	
1-9		$ -	$ -		$ -	$ -	
1-10		$ -	$ -		$ -	$ -	
1-11	(add lines 1-1 through 1-10) TOTAL ASSETS	$ 730,538	$ -	(add lines 1-1 through 1-10) TOTAL ASSETS	$ -	$ -	
	Deferred Outflows of Resources			**Deferred Outflows of Resources**			
1-12	[specify...]	$ -	$ -	[specify...]	$ -	$ -	
1-13	[specify...]	$ -	$ -	[specify...]	$ -	$ -	
1-14	(add lines 1-12 through 1-13) TOTAL DEFERRED OUTFLOWS	$ -	$ -	(add lines 1-12 through 1-13) TOTAL DEFERRED OUTFLOWS	$ -	$ -	
1-15	TOTAL ASSETS AND DEFERRED OUTFLOWS	$ 730,538	$ -	TOTAL ASSETS AND DEFERRED OUTFLOWS	$ -	$ -	
	Liabilities			**Liabilities**			
1-16	Accounts Payable	$ -	$ -	Accounts Payable	$ -	$ -	
1-17	Accrued Payroll and Related Liabilities	$ -	$ -	Accrued Payroll and Related Liabilities	$ -	$ -	
1-18	Unearned Property Tax Revenue	$ -	$ -	Accrued Interest Payable	$ -	$ -	
1-19	Due to Other Entities or Funds	$ -	$ -	Due to Other Entities or Funds	$ -	$ -	
1-20	All Other Current Liabilities	$ -	$ -	All Other Current Liabilities	$ -	$ -	
1-21	(add lines 1-16 through 1-20) TOTAL CURRENT LIABILITIES	$ -	$ -	(add lines 1-16 through 1-20) TOTAL CURRENT LIABILITIES	$ -	$ -	
1-22	All Other Liabilities [specify...]	$ -	$ -	Proprietary Debt Outstanding (from Part 4-4)	$ -	$ -	
1-23		$ -	$ -	Other Liabilities [specify...]:	$ -	$ -	
1-24		$ -	$ -		$ -	$ -	
1-25		$ -	$ -		$ -	$ -	
1-26		$ -	$ -		$ -	$ -	
1-27	(add lines 1-21 through 1-26) TOTAL LIABILITIES	$ -	$ -	(add lines 1-21 through 1-26) TOTAL LIABILITIES	$ -	$ -	
	Deferred Inflows of Resources			**Deferred Inflows of Resources**			
1-28	Deferred Property Taxes	$ -	$ -	Pension Related	$ -	$ -	
1-29	Other [specify]	$ -	$ -	Other [specify]	$ -	$ -	
1-30	(add lines 1-28 through 1-29) TOTAL DEFERRED INFLOWS	$ -	$ -	(add lines 1-28 through 1-29) TOTAL DEFERRED INFLOWS	$ -	$ -	
	Fund Balance			**Net Position**			
1-31	Nonspendable Prepaid	$ -	$ -	Net Investment in Capital Assets	$ -	$ -	
1-32	Nonspendable Inventory	$ -	$ -				
1-33	Restricted [specify...]	$ -	$ -	Emergency Reserves	$ -	$ -	
1-34	Committed [specify...]	$ -	$ -	Other Designations/Reserves	$ -	$ -	
1-35	Assigned [specify...]	$ -	$ -	Restricted	$ -	$ -	
1-36	Unassigned:	$ 730,538	$ -	Undesignated/Unreserved/Unrestricted	$ -	$ -	
1-37	Add lines 1-31 through 1-36 This total should be the same as line 3-33 TOTAL FUND BALANCE	$ 730,538	$ -	Add lines 1-31 through 1-36 This total should be the same as line 3-33 TOTAL NET POSITION	$ -	$ -	
1-38	Add lines 1-27, 1-30 and 1-37 This total should be the same as line 1-15 TOTAL LIABILITIES, DEFERRED INFLOWS, AND FUND BALANCE	$ 730,538	$ -	Add lines 1-27, 1-30 and 1-37 This total should be the same as line 1-15 TOTAL LIABILITIES, DEFERRED INFLOWS, AND NET POSITION	$ -	$ -	

PART 2 - FINANCIAL STATEMENTS - OPERATING STATEMENT - REVENUES

Line #	Description	Governmental Funds: General Fund	Governmental Funds: Fund*	Description	Proprietary/Fiduciary Funds: Fund*	Proprietary/Fiduciary Funds: Fund*
	Tax Revenue			**Tax Revenue**		
2-1	**Property** (include mills levied in Question 10-5)	$ 77,961	$ -	**Property** (include mills levied in Question 10-5)	$ -	$ -
2-2	**Specific Ownership**	$ 4,269	$ -	**Specific Ownership**	$ -	$ -
2-3	**Sales and Use Tax**	$ -	$ -	**Sales and Use Tax**	$ -	$ -
2-4	**Other Tax Revenue** (specify..)	$ -	$ -	**Other Tax Revenue** (specify..)*	$ -	$ -
2-5		$ -	$ -		$ -	$ -
2-6		$ -	$ -		$ -	$ -
2-7		$ -	$ -		$ -	$ -
2-8	Add lines 2-1 through 2-7 TOTAL TAX REVENUE	$ 82,230	$ -	Add lines 2-1 through 2-7 TOTAL TAX REVENUE	$ -	$ -
2-9	**Licenses and Permits**	$ -	$ -	**Licenses and Permits**	$ -	$ -
2-10	**Highway Users Tax Funds** (HUTF)	$ -	$ -	**Highway Users Tax Funds** (HUTF)	$ -	$ -
2-11	**Conservation Trust Funds** (Lottery)	$ -	$ -	**Conservation Trust Funds** (Lottery)	$ -	$ -
2-12	**Community Development Block Grant**	$ -	$ -	**Community Development Block Grant**	$ -	$ -
2-13	**Fire & Police Pension**	$ -	$ -	**Fire & Police Pension**	$ -	$ -
2-14	**Grants**	$ -	$ -	**Grants**	$ -	$ -
2-15	**Donations**	$ -	$ -	**Donations**	$ -	$ -
2-16	**Charges for Sales and Services**	$ -	$ -	**Charges for Sales and Services**	$ -	$ -
2-17	**Rental Income**	$ -	$ -	**Rental Income**	$ -	$ -
2-18	**Fines and Forfeits**	$ -	$ -	**Fines and Forfeits**	$ -	$ -
2-19	**Interest/Investment Income**	$ 100	$ -	**Interest/Investment Income**	$ -	$ -
2-20	**Tap Fees**	$ -	$ -	**Tap Fees**	$ -	$ -
2-21	**Proceeds from Sale of Capital Assets**	$ -	$ -	**Proceeds from Sale of Capital Assets**	$ -	$ -
2-22	**All Other - Miscellaneous**	$ 223	$ -	**All Other** (specify...):	$ -	$ -
2-23	**Lot Sales**	$ 4,550	$ -		$ -	$ -
2-24	Add lines 2-8 through 2-23 TOTAL REVENUES	$ 87,103	$ -	Add lines 2-8 through 2-23 TOTAL REVENUES	$ -	$ -
	Other Financing Sources			**Other Financing Sources**		
2-25	**Debt Proceeds**	$ -	$ -	**Debt Proceeds**	$ -	$ -
2-26	**Developer Advances**	$ -	$ -	**Developer Advances**	$ -	$ -
2-27	**Other** (specify..)	$ -	$ -	**Other** (specify..)*	$ -	$ -
2-28	Add lines 2-25 through 2-27 TOTAL OTHER FINANCING SOURCES	$ -	$ -	Add lines 2-25 through 2-27 TOTAL OTHER FINANCING SOURCES	$ -	$ -
2-29	Add lines 2-24 and 2-28 TOTAL REVENUES AND OTHER FINANCING SOURCES	$ 87,103	$ -	Add lines 2-24 and 2-28 TOTAL REVENUES AND OTHER FINANCING SOURCES	$ -	$ -

Please use this space to provide explanation of any items on this page

GRAND TOTALS: $ 87,103

IF GRAND TOTAL REVENUES AND OTHER FINANCING SOURCES for all funds (Line 2-29) are GREATER than $750,000 -STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance

PART 3 - FINANCIAL STATEMENTS - OPERATING STATEMENT - EXPENDITURES/EXPENSES

Line #	Description	Governmental Funds: General Fund	Governmental Funds: Fund*	Description	Proprietary/Fiduciary Funds: Fund*	Proprietary/Fiduciary Funds: Fund*	Please use this space to provide explanation of any items on this page
	Expenditures			**Expenses**			
3-1	General Government	$ 70,785	$ -	General Operating & Administrative	$ -	$ -	
3-2	Judicial	$ -	$ -	Salaries	$ -	$ -	
3-3	Law Enforcement	$ -	$ -	Payroll Taxes	$ -	$ -	
3-4	Fire	$ -	$ -	Contract Services	$ -	$ -	
3-5	Highways & Streets	$ -	$ -	Employee Benefits	$ -	$ -	
3-6	Solid Waste	$ -	$ -	Insurance	$ -	$ -	
3-7	Contributions to Fire & Police Pension Assoc.	$ -	$ -	Accounting and Legal Fees	$ -	$ -	
3-8	Health	$ -	$ -	Repair and Maintenance	$ -	$ -	
3-9	Culture and Recreation	$ -	$ -	Supplies	$ -	$ -	
3-10	Transfers to other districts	$ -	$ -	Utilities	$ -	$ -	
3-11	Other [specify...]:	$ -	$ -	Contributions to Fire & Police Pension Assoc.	$ -	$ -	
3-12		$ -	$ -	Other [specify...]	$ -	$ -	
3-13		$ -	$ -		$ -	$ -	
3-14	Capital Outlay	$ 49,350	$ -	Capital Outlay	$ -	$ -	
	Debt Service			Debt Service			
3-15	Principal (should match amount in 4-4)	$ -	$ -	Principal (should match amount in 4-4)	$ -	$ -	
3-16	Interest	$ -	$ -	Interest	$ -	$ -	
3-17	Bond Issuance Costs	$ -	$ -	Bond Issuance Costs	$ -	$ -	
3-18	Developer Principal Repayments	$ -	$ -	Developer Principal Repayments	$ -	$ -	
3-19	Developer Interest Repayments	$ -	$ -	Developer Interest Repayments	$ -	$ -	
3-20	All Other [specify...]:	$ -	$ -	All Other [specify...]	$ -	$ -	
3-21		$ -	$ -		$ -	$ -	GRAND TOTAL
3-22	Add lines 3-1 through 3-21 TOTAL EXPENDITURES	$ 120,135	$ -	Add lines 3-1 through 3-21 TOTAL EXPENSES	$ -	$ -	$ 120,135
3-23	Interfund Transfers (In)	$ -	$ -	Net Interfund Transfers (In) Out	$ -	$ -	
3-24	Interfund Transfers Out	$ -	$ -	Other [specify...][enter negative for expense]	$ -	$ -	
3-25	Other Expenditures (Revenues):	$ -	$ -	Depreciation	$ -	$ -	
3-26		$ -	$ -	Other Financing Sources (Uses) (from line 2-28)	$ -	$ -	
3-27		$ -	$ -	Capital Outlay (from line 3-14)	$ -	$ -	
3-28		$ -	$ -	Debt Principal (from line 3-15, 3-18)	$ -	$ -	
3-29	(Add lines 3-23 through 3-28) TOTAL TRANSFERS AND OTHER EXPENDITURES	$ -	$ -	(Line 3-27, plus line 3-28, less line 3-26, less line 3-25, plus line 3-24) TOTAL GAAP RECONCILING ITEMS	$ -	$ -	
3-30	Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures Line 2-29, less line 3-22, less line 3-29	$ (33,032)	$ -	Net Increase (Decrease) in Net Position Line 2-29, less line 3-22, plus line 3-29, less line 3-23	$ -	$ -	
3-31	Fund Balance, January 1 from December 31 prior year report	$ 763,570	$ -	Net Position, January 1 from December 31 prior year report	$ -	$ -	
3-32	Prior Period Adjustment (MUST explain)	$ -	$ -	Prior Period Adjustment (MUST explain)	$ -	$ -	
3-33	Fund Balance, December 31 Sum of Lines 3-30, 3-31, and 3-32 This total should be the same as line 1-37.	$ 730,538	$ -	Net Position, December 31 Sum of Lines 3-30, 3-31, and 3-32 This total should be the same as line 1-37.	$ -	$ -	

IF GRAND TOTAL EXPENDITURES for all funds (Line 3-22) are GREATER than $750,000 - STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance.

PART 4 - DEBT OUTSTANDING, ISSUED, AND RETIRED

Please answer the following questions by marking the appropriate boxes	YES	NO
4-1 Does the entity have outstanding debt?	☐	☑
4-2 Is the debt repayment schedule attached? If no, MUST explain:	☐	☐
4-3 Is the entity current in its debt service payments? If no, MUST explain:	☐	☐

Please use this space to provide any explanations or comments:

4-4 Please complete the following debt schedule, if applicable: (please only include principal amounts)

	Outstanding at beginning of year*	Issued during year	Retired during year	Outstanding at year-end
General obligation bonds	$ -	$ -	$ -	$ -
Revenue bonds	$ -	$ -	$ -	$ -
Notes/Loans	$ -	$ -	$ -	$ -
Leases	$ -	$ -	$ -	$ -
Developer Advances	$ -	$ -	$ -	$ -
Other (specify):	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ -	$ -

*must agree to prior year ending balance

Please answer the following questions by marking the appropriate boxes		YES	NO
4-5	Does the entity have any authorized, but unissued, debt (Section 29-1-605(2) C.R.S.)?	☐	☑
If yes	How much?	$ -	
	Date the debt was authorized:		
4-6	Does the entity intend to issue debt within the next calendar year?	☐	☑
If yes	How much?	$ -	
4-7	Does the entity have debt that has been refinanced that it is still responsible for?	☐	☑
If yes	What is the amount outstanding?	$ -	
4-8	Does the entity have any lease agreements?	☐	☑
If yes	What is being leased?		
	What is the original date of the lease?		
	Number of years of lease?		
	Is the lease subject to annual appropriation?	☐	☐
	What are the annual lease payments?	$ -	

PART 5 - CASH AND INVESTMENTS

Please use this space to provide any explanations or comments:

Please provide the entity's cash deposit and investment balances	AMOUNT	TOTAL
5-1 YEAR-END Total of ALL Checking and Savings accounts	$ 225,780	
5-2 Certificates of deposit	$ 504,528	
TOTAL CASH DEPOSITS		$ 730,308

Investments (if investment is a mutual fund, please list underlying investments).

5-3	$ -	
	$ -	
	$ -	
	$ -	
TOTAL INVESTMENTS		$ -
TOTAL CASH AND INVESTMENTS		$ 730,308

Please answer the following question by marking in the appropriate box	YES	NO	N/A
5-4 Are the entity's investments legal in accordance with Section 24-75-601, et. seq., C.R.S.?	☐	☐	☑
5-5 Are the entity's deposits in an eligible (Public Deposit Protection Act) public depository (Section 11-10.5-101, et seq. C.R.S.)? If no, MUST explain:	☑	☐	☐

PART 6 - CAPITAL ASSETS

	Please answer the following question by marking in the appropriate box	YES	NO	Please use this space to provide any explanations or comments:
6-1	Does the entity have capitalized assets?	☑	☐	
6-2	Has the entity performed an annual inventory of capital assets in accordance with Section 29-1-506, C.R.S.? If no, MUST explain:	☑	☐	

6-3

Complete the following Capital Assets table for GOVERNMENTAL FUNDS:	Balance - beginning of the year [1]	Additions [2]	Deletions	Year-End Balance
Land	$ 17,491	$ -	$ -	$ 17,491
Buildings	$ 155,320	$ -	$ -	$ 155,320
Machinery and equipment	$ 42,360	$ 5,900	$ -	$ 48,260
Furniture and fixtures	$ -	$ -	$ -	$ -
Infrastructure	$ -	$ -	$ -	$ -
Construction In Progress (CIP)	$ -	$ -	$ -	$ -
Land Improvements	$ 74,481	$ -	$ -	$ 74,481
Accumulated Depreciation (Enter a negative, or credit, balance)	$ (52,787)	$ (15,736)	$ -	$ (68,523)
TOTAL	$ 236,865	$ (9,836)	$ -	$ 227,029

6-4

Complete the following Capital Assets table for PROPRIETARY FUNDS:	Balance - beginning of the year*	Additions	Deletions	Year-End Balance
Land	$ -	$ -	$ -	$ -
Buildings	$ -	$ -	$ -	$ -
Machinery and equipment	$ -	$ -	$ -	$ -
Furniture and fixtures	$ -	$ -	$ -	$ -
Infrastructure	$ -	$ -	$ -	$ -
Construction In Progress (CIP)	$ -	$ -	$ -	$ -
Other (explain):	$ -	$ -	$ -	$ -
Accumulated Depreciation (Enter a negative, or credit, balance)	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ -	$ -

* Must agree to prior year-end balance

- Generally capital asset additions should be reported at capital outlay on line 3-14 and capitalized in accordance with the government's capitalization policy Please explain any discrepancy

PART 7 - PENSION INFORMATION

		YES	NO	Please use this space to provide any explanations or comments:
7-1	Does the entity have an "old hire" firefighters' pension plan?	☐	☑	
7-2	Does the entity have a volunteer firefighters' pension plan?	☐	☑	
If yes	Who administers the plan?	☐	☐	

Indicate the contributions from:

Tax (property, SO, sales, etc.):	$ -
State contribution amount:	$ -
Other (gifts, donations, etc.):	$ -
TOTAL	$ -
What is the monthly benefit paid for 20 years of service per retiree as of Jan 1?	$ -

PART 8 - BUDGET INFORMATION

	Please answer the following question by marking in the appropriate box	YES	NO	N/A	Please use this space to provide any explanations or comments:
8-1	Did the entity file a current year budget with the Department of Local Affairs, in accordance with Section 29-1-113 C.R.S.? If no, MUST explain:	☑	☐	☐	
8-2	Did the entity pass an appropriations resolution in accordance with Section 29-1-108 C.R.S.? If no, MUST explain:	☑	☐	☐	

If yes **Please indicate the amount appropriated for each fund separately for the year reported**

Governmental/Proprietary Fund Name	Total Appropriations By Fund
General Fund	$ 125,850
	$ -
	$ -
	$ -

PART 9 - TAX PAYER'S BILL OF RIGHTS (TABOR)

	Please answer the following question by marking in the appropriate box	YES	NO	Please use this space to provide any explanations or comments:
9-1	Is the entity in compliance with all the provisions of TABOR [State Constitution, Article X, Section 20(5)]?	☑	☐	

Note: An election to exempt the government from the spending limitations of TABOR does not exempt the government from the 3 percent emergency reserve requirement. All governments should determine if they meet this requirement of TABOR.

PART 10 - GENERAL INFORMATION

	Please answer the following question by marking in the appropriate box	YES	NO	Please use this space to provide any explanations or comments:
10-1	Is this application for a newly formed governmental entity?	☐	☑	
If yes	Date of formation:			
10-2	Has the entity changed its name in the past or current year?	☐	☑	
If Yes	NEW name			
	PRIOR name			
10-3	Is the entity a metropolitan district?	☑	☐	
10-4	Please indicate what services the entity provides:			
10-5	Does the entity have an agreement with another government to provide services?	☐	☑	
If yes	List the name of the other governmental entity and the services provided:			
10-6	Does the entity have a certified mill levy?	☑	☐	

If yes **Please provide the number of mills levied for the year reported (do not enter $ amounts):**

Bond Redemption mills	0.000
General/Other mills	0.490
Total mills	0.490

Please use this space to provide any additional explanations or comments not previously included

OSA USE ONLY

Entity Wide:			General Fund			Governmental Funds			Notes
Unrestricted Cash & Investments	$	730,308	Unrestricted Fund Balan	$	730,538	Total Tax Revenue	$	82,230	
Current Liabilities	$	-	Total Fund Balance	$	730,538	Revenue Paying Debt Service	$	-	
Deferred Inflow	$	-	PY Fund Balance	$	763,570	Total Revenue	$	87,103	
			Total Revenue	$	87,103	Total Debt Service Principal	$	-	
			Total Expenditures	$	120,135	Total Debt Service Interest	$	-	
Governmental			Interfund In	$	-				
Total Cash & Investments	$	730,308	Interfund Out	$	-	Enterprise Funds			
Transfers In	$	-	Proprietary			Net Position	$	-	
Transfers Out	$	-	Current Assets	$	-	PY Net Position	$	-	
Property Tax	$	77,961	Deferred Outflow	$	-	Government-Wide			
Debt Service Principal	$	-	Current Liabilities	$	-	Total Outstanding Debt	$	-	
Total Expenditures	$	120,135	Deferred Inflow	$	-	Authorized but Unissued	$	-	
Total Developer Advances	$	-	Cash & Investments	$	-	Year Authorized		1/0/1900	
Total Developer Repayments	$	-	Principal Expense	$	-				

PART 12 - GOVERNING BODY APPROVAL

Please answer the following question by marking in the appropriate box	YES	NO
12-1 If you plan to submit this form electronically, have you read the new Electronic Signature Policy?	☑	☐

Office of the State Auditor — Local Government Division - Exemption Form Electronic Signatures Policy and Procedures

Policy - Requirements

The Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing board signatures obtained through a program such as Docusign or Echosign. Required elements and safeguards are as follows:

- **The preparer of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-604 (3), C.R.S., that states the application shall be personally reviewed, approved, and signed by a majority of the members of the governing body.**
- **The application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the document was created and when the document was emailed to the various parties, and include the dates the individual board members signed the document. The signature history must also show the individuals' email addresses and IP address.**
- **Office of the State Auditor staff will not coordinate obtaining signatures.**

The application for exemption from audit form created by our office includes a section for governing body approval. Local governing boards note their approval and submit the application through one of the following three methods:

1) Submit the application in hard copy via the US Mail including original signatures.

2) Submit the application electronically via email and either,

a. Include a copy of an adopted resolution that documents formal approval by the Board, or

b. Include electronic signatures obtained through a software program such as Docusign or Echosign in accordance with the requirements noted above.

Below is the certification and approval of the governing body By signing, each individual member is certifying they are a duly elected or appointed officer of the local government Governing members may be verified Also by signing, the individual member certifies that this Application for Exemption from Audit has been prepared consistent with Section 29-1-604, C R S , which states that a governmental agency with revenue and expenditures of $750 000 or less must have an application prepared by an independent accountant with knowledge of governmental accounting, completed to the best of their knowledge and is accurate and true Use additional pages if needed

	Print the names of ALL members of the governing body below.	A MAJORITY of the members of the governing body must complete and sign in the column below.
1	Full Name: MARK REYNOLDS	I, Mark Reynolds, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed [signature] Date: 3-21-2022 My term Expires: March 31, 2024
2	Full Name: Jennifer Leonetti	I, Jenny Leonetti, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed [signature] Date: 03-20-2022 My term Expires: January 1, 2025
3	Full Name:	I, _____, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: _____
4	Full Name:	I, _____, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: _____
5	Full Name:	I, _____, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: _____
6	Full Name:	I, _____, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: _____
7	Full Name:	I, _____, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: _____

A RESOLUTION APPROVING AN EXEMPTION FROM AUDIT FOR FISCAL YEAR **2021** FOR THE CEDAR HILL CEMETERY ASSOCIATION, STATE OF COLORADO.

WHERAS, the Board of Directors of The Cedar Hill Cemetery Association District wishes to claim exemption from the audit requirements of Section 29-1-603, C.R.S.; and

WEREAS, Section 29-1-604, C.R.S. state that any local government where neither revenues nor expenditures exceed five hundred thousand dollars, may with the approval of the state auditor, be exempt from the provision of Section 29-1-603, C.R.S. and

WHEREAS, neither revenues nor expenditures for The Cedar Hill Cemetery Association has been prepared by Divena Mortimeyer, a person skilled in government accounting; and

WHEREAS, said application for exemption from audit has been completed in accordance with regulation issued by the state auditor.

NOW THEREFORE, be is resolved/ordained by the Board of Directors of the Cedar Hill Cemetery Association that the application for exemption from audit for The Cedar Hill Cemetery Association for the fiscal year ended **December 31, 2021** has been reviewed and is hereby approved by a majority of the Board of Directors of The Cedar Hill Cemetery Association; that those members of the Board of Directors have signified their approval by signing below; and that this resolution shall be attached to, and shall become a part of the application for exemption from audit of The Cedar Hill Cemetery Association for the fiscal year ended **December 31, 2021**.

ADOPTED THIS 21 day of March A.D. 2022

ATTEST:

Board of Directors	Date Term Expires	Signature
Mark Reynolds	3/31/2024	Mark Reynolds
Jenny Leonetti	01/01/2025	Jennifer el. Leonetti

PART 7 – GOVERNING BODY APPROVAL			
We, the undersigned, certify that this Application for Exemption from Audit has been: Prepared consistent with Section 29-1-604, C.R.S. which states that an Application with revenues and expenditures of $100,000 or less must be prepared by a person skilled in governmental accounting; Completed to the best of our knowledge and is accurate and true; Reviewed and approved by a majority or the governing body.			
Note: Please list all current members of the governing body. Original signatures must be provided for a majority of the governing body or a resolution may be provided in lieu of original signatures.			
	Name (print names of all current members of the governing body)	Date Term Expires	Signature (unless resolution is attached)
1	Mark Reynolds	3/31/2024	Mark Reynolds
2	Jenny Leonetti	01/01/2025	Jennifer el. Leonetti
3			

The ending balance on December 31, 2020 for Cedar Hill Cemetery was $730,538.